

CHRB Board Agenda Item Cover Sheet

Submitting Entity Information:

Submitting Entity: _____

Board Speaker: _____

Phone Number: _____

Email Address: _____

Date Submitted: _____

Proposed Agenda Item:

Title of Agenda Item: _____

Meeting Date Requested: _____

Type of Item: ☐ Action ☐ Discussion ☐ Information Only

Brief Description:

Supporting Materials:

Attachments Included: ☐ Yes ☐ No

List of Attachments:

Additional Notes:

CHRB Accessibility Standards:

To ensure all board materials are accessible to individuals with disabilities as required by California Government Code Section 11135, all documents submitted for public posting should be provided in an accessible electronic format such as a text-searchable PDF or a Microsoft Word file. Scanned PDFs of paper documents cannot be posted because they are not screen-readable. Preferred fonts include sans-serif options such as Arial, Verdana, and Tahoma, with a minimum font size of 14 point. Tables should be provided in a uniform structure with an equal number of rows and columns. Questions about accessible formatting may be directed to the accessibility coordinator at information@chrb.ca.gov.