

CALIFORNIA HORSE RACING BOARD
1010 HURLEY WAY, SUITE 300
SACRAMENTO, CA 95825
(916) 263-6000
FAX (916) 263-6007



Dear CHRB License Applicant:

SUBJECT: Fingerprint Submission Change

Effective July 1, 2005, Penal Code section 11077.1, mandates the Department of Justice (DOJ) only accept electronically transmitted fingerprints from regulatory agencies performing background investigations of applicants.

The Department of Justice does have limited statutory authority to issue an exemption to this mandate if an electronic transmission site is regionally unavailable or internal processing procedures dictate a need. If an exemption is sought, applicants, not the regulatory entity, must take the request by completing and submitting a BCII 9004 – Request for Exemption from Mandatory Electronic Fingerprint Submission Requirement form along with the FD-258 fingerprint card. The CHRB does not have authority to grant exemptions.

If you wish to request an exemption, please complete the enclosed Request for Exemption from Mandatory Electronic Fingerprint Submission Request form and the Fingerprint cards, pursuant to the instructions and send them to the CHRB. Your request will be forwarded to the DOJ for consideration.

Exemption requests from out-of-state or out-of-country license applicants may be granted because information between states and countries is not shared electronically.

California Horse Racing Board (CHRB) Rule 1488(b), Temporary Occupational License, requires that the applicants' fingerprints be submitted to the Board within 45 days of issuance of the temporary license. **You have 45 days to submit your fingerprint cards from the day we process your license application.**

You may obtain your new **license identification card** by personally visiting a CHRB field office. A CHRB field office is located at every California racetrack and is open on days when the track is conducting a live race meeting. License identification cards may also be obtained at the CHRB's headquarter office in Sacramento. CHRB rules require your photo license identification card to be visibly displayed while you are in restricted areas of the racetrack.

If you have any questions, please contact one of the CHRB field offices listed below. Remember, when making plans to obtain a license identification card, CHRB field offices are only open on days when the track is conducting a live race meeting. CHRB office telephone numbers are:

- Golden Gate Fields.....(510) 559-7430
- Los Alamitos(714) 820-2760
- Sacramento.....(916)263-6000
- Santa Anita..... (626) 574-6348

This letter will not serve as identification. You will be required to show photo identification when obtaining your license identification card.

California Horse Racing Board